

# 2010 Education Registration Form

Professional Insurance Agents of Indiana Inc.



One person per form. Copy as needed.

CIC (Certified Insurance Counselor)\*

\$400 for regular institutes (\$380 for early bird); \$420 for graduate institutes;  
add \$4 if you need IN CE

CISR (Certified Insurance Service Representative)

\$160 per person; add \$4 if you need IN CE

E&O Loss Prevention Seminar

\$69 per PIA member; \$79 per non-member; add \$4 if you need IN CE

Reality CE class

Please consult class brochure for details on pricing

Other PIA Event



Fax registration form to (614) 552-0115 or register online at [www.indianapia.com](http://www.indianapia.com).

Course Title/Event	Date(s)	City	Registration Fee

PIA member type:  Gold  Silver  Bronze  Associate  I am not a PIA member

Name \_\_\_\_\_ Informal \_\_\_\_\_ Designations \_\_\_\_\_

Agency/Company Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail \_\_\_\_\_ Indiana Agent License Number \_\_\_\_\_

**IMPORTANT:** Your registration confirmation and map will be e-mailed to you. Therefore, it is extremely important that we have your correct e-mail address.

Is this a new name or address?  Yes  No

CIC Registrants: Is this your first CIC institute?  Yes  No

CISR Registrants: Is this your first CISR class?  Yes  No

Do you need IN CE credit?  Yes  No **add \$4 per class per participant - Indiana only**

Make checks payable to PIA of Indiana. **NOTE: All forms must be accompanied by payment.**

Total Enclosed \$ \_\_\_\_\_ Pay by  Check  Visa  MasterCard  American Express  Discover

Credit Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_ Credit Card Security Code\* \_\_\_\_\_

Name on Card (PRINT) \_\_\_\_\_ Signature \_\_\_\_\_

\* For your protection, please verify your credit card information by entering the 3 or 4-digit security code on your credit card.

**Please be aware of the cancellation policy on the next page.**

**\*IMPORTANT CIC REGISTRATION INFORMATION!** Make checks payable to CIC in Indiana. Mail registration form and payment to: CIC in Indiana, 3435 W. 96th St., Indianapolis, IN 46268. Or, fax your CIC registration to (317) 824-3786.

For questions about CIC in Indiana, call (317) 824-3780.

# Education Registration Information

Professional Insurance Agents of Indiana Inc.



**Registration  
is quick and  
easy!**



REGISTER ONLINE at  
[www.indianapia.com](http://www.indianapia.com)



FAX registration form to  
PIA at (614) 552-0115



PHONE in your  
registration by calling  
(800) 555-9742



MAIL registration form  
to PIA at  
600 Cross Pointe Rd.  
Gahanna, OH 43230

## **Continuing Education Credit**

Full attendance is required if you would like to receive CE credit. No partial credit will be given. You must be on time and present for the entire seminar. To receive CE credit, you must not repeat the same course within the four-year compliance period.

## **Confirmation**

You will receive confirmation via e-mail upon registering for a class. Therefore, it is very important that we have your correct e-mail address. Registrations are not guaranteed until full payment is received. Please verify the course date and location.

## **Maps to Facilities**

You will receive a link to the class facility map with your confirmation that will be e-mailed to you.

## **CPSR Designation Update**

All full-day CE, CISR and CIC courses offered by PIA of Indiana have been approved for CPSR update credit.

## **Transfer Policy**

Registrations that are transferred to another class more than seven calendar days prior to the class will incur no penalty. Transferring to another class within seven calendar days of the class will incur a \$25 penalty. You may not transfer the day of the class.

## **Cancellation Policies (excluding CIC institutes)**

Registrations canceled more than seven calendar days prior to the class are fully refundable. Registrations canceled within seven calendar days of the class are subject to a cancellation fee. See amounts below. **No refunds for no-shows. You may not cancel the day of the class.**

## **CIC Institutes Cancellation Policy:**

Registrations canceled more than seven calendar days prior to the class are fully refundable. Registrations canceled within seven calendar days of the class will incur a \$75 fee. If you cancel the day of the class or do not attend the program, you will incur a \$125 fee.

## **Cancellation Fees**

E&O Seminars - \$25

Reality CE classes - \$50 for a class approved for 5+ hours CE; \$25 for a class approved for 1-4 hours CE

CIC institutes - See entry above

CISR classes - \$50

New Employee Series (offered online by MERG)

- 25% during orientation
- 50% during first week
- No refund after first week

## **ADA Statement**

In accordance with Title III of the Americans with Disabilities Act, registrants are asked to advise PIA of any disability so we may arrange to accommodate you.

## **Register Early!**

Registrations received less than eight calendar days before the class will be considered walk-ins.

